



DATE \_\_\_\_\_

JOB \_\_\_\_\_

TO \_\_\_\_\_

JOB ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Gentlemen:

We have engaged J.E. Berkowitz, L.P. to supply the \_\_\_\_\_ for the above mentioned job. It is requested by \_\_\_\_\_ that the payments for these items in the amount of \_\_\_\_\_ will be jointly payable to \_\_\_\_\_ and J.E. Berkowitz, L.P. in accordance with the terms of sale which are 30 days from the date of the invoice. All checks are to be endorsed by \_\_\_\_\_ and mailed directly to J.E. Berkowitz, L.P.

Nothing in this agreement shall be constructed to make the supplier a party to the contractor's contract with subcontractor or responsible for the performance of said contract. It is understood that J.E. Berkowitz, L.P. is the supplier, not a subcontractor on this project and, therefore, will not be subject to retainage.

BY \_\_\_\_\_

TITLE \_\_\_\_\_

**GENERAL CONTRACTOR/OWNER ACCEPTANCE**

I/WE HAVE READ AND UNDERSTAND THE FOREGOING. I/WE DO HEREBY ACCEPT AND AGREE TO COMPLY FULLY WITH THE TERMS AND CONDITIONS AS SET FORTH ABOVE.

GENERAL CONTRACTOR/OWNER \_\_\_\_\_

BY \_\_\_\_\_

TITLE \_\_\_\_\_

**Plant and Offices:** One Gateway Boulevard., Pedricktown, NJ 08067 \* **Telephone: (856) 456-7800**  
**Mailing Address:** P.O. Box 427, Pedricktown, NJ 08067 \* **Fax (856) 299-4344**